

Army Public School, Alwar
Instructions for Annual Exams (2023-24)

Date: 01 Feb 2024

1. Ref. Date Sheet Annual Exams:
2. It is to inform you all that Annual Exams of class I to VIII will be conducted from **01.03.2024**
3. Date sheet is placed opposite for your info.
4. Teachers will submit their question papers to their HOD's. After cross checking HODs will mail the question papers in the folder on exam cell ID examcell.aps2014@gmail.com.
5. It is compulsory for all the teachers to submit two sets of question papers and it should be designed as per prescribed syllabus.
6. Question paper should be prepared in "Times New Roman" font and font size – for heading -14 & remaining -12.
7. **Mail your question papers in PDF format. No formatting work will be done by Exam cell.**
8. Duty chart will be circulated one day prior before every exam.
9. Teachers are requested to inform the exam cell, well in advance regarding their leave so that arrangement can be done prior for smooth conduction of exam.
10. Teachers will report in their invigilation room as per duty chart ten minutes before commencement of examination.
11. In case of unfair means are used by students please inform the exam cell I/C and immediately provide new answer sheets to students during the examination.
12. Answer sheet should be checked within 48 hours after taking over, after correction answer sheet must be submitted in examination cell along with mark list. to class teachers along with mark list.
13. **Last date for paper submission is 18.02.2024, Please follow the given deadline.**
14. Respected HODs are requested to guide the new teachers regarding syllabus competition and question paper format.
15. PTM date will be intimated later.
16. Subject teacher will upload their marks in digicamp. Then class teacher will generate their report card (softcopy) In case of technical issue they can contact to computer department.
17. After PTM class teachers/ subject teachers will **submit the Answer sheets** in Exam cell. For that, contact Mr. Dravash (for senior section) and Ms. Meenu (for junior section).
18. HODs are requested to conduct a meeting and guide the teachers about Blueprint of question papers.

Exam cell I/C

Principal

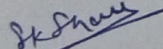
Army Public School, Alwar
Annual Examination 2023 –24

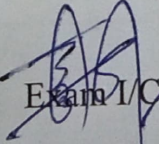
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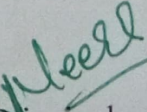
Date sheet (VI to VIII)

Date: 01 February 2024

Classes Day & Date ↓	VI	VII	VIII
01.03.2024 (Friday)	Science	Hindi	Science
04.03.2024 (Monday)	Sanskrit	Maths	Maths
06.03.2024 (Wednesday)	GK/ FIT	SST	Sanskrit
07.03.2024 (Thursday)	Hindi	GK/ FIT	GK/ FIT
09.03.2024 (Saturday)	English	Science	English
11.03.2024 (Monday)	SST	English	SST
13.03.2024 (Wednesday)	Maths	Sanskrit	Hindi


Coordinator


Exam I/C


Principal

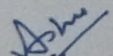
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Annual Examinations 2023-24

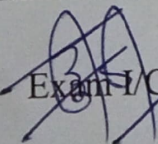
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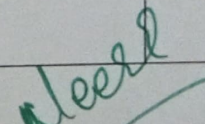
Date sheet (Primary)

Date: 01 February 2024

→ Classes Day & Date ↓	I	II	III	IV	V
01.03.2024 (Friday)	Computer	Computer	EVS	English	Maths
04.03.2024 (Monday)	Maths	EVS	English	Hindi	EVS
06.03.2024 (Wednesday)	EVS	English	Hindi	Maths	Hindi
09.03.2024 (Saturday)	Hindi	Maths	Maths	EVS	GK/ Drawing
11.03.2024 (Monday)	English	Hindi	GK/ Drawing	GK/ Drawing	English
13.03.2024 (Wednesday)	GK/ Drawing	GK/ Drawing	Computer	Computer	Computer


Coordinator


Exam I/C


Principal